IT POLICY

Preface

Sparsh Global School provides computers, network, and internet access to support the educational mission of the school and to enhance the curriculum and learning opportunities for students and school staff. The school believes that the resources available through the internet are of significant value to the learning process and preparing students for future success. At the same time, the unregulated availability of information and communication on the internet requires that schools place reasonable constraints for efficient and appropriate use of the technology. All school computers remain under the control, custody and supervision of the school. The school reserves the right to monitor all computer and internet activities by the student as well as the teachers. Students should have no expectations of privacy in their use of school computers.While reasonable precautions will be taken to supervise the student's use of the internet. The school obviously cannot ensure absolute screening of all the inappropriate uses, including access to the objectionable material in communication with people outside the school. The school is not responsible for the accuracy of the quality of information that students opt for from the internet.

The educational value of appropriate information on the internet is substantial. However, the internet is composed of information provided by the schools, colleges, institutions, companies, organizations and people all over the world and this also includes material that is not educational value in the context of the school environment. Moreover, this information may be inaccurate, abusive, profane or illegal. Students are expected to use resources in a manner consistent with the school IT policy and will be held responsible for its misuse in any manner. Additionally, parents should discuss with their children, their own expectations for the child's internet use. Use of the internet by students must be supervised and parents should be completely responsible for the use of internet resources at home. A daily time limit and an awareness of information retrieved from the internet is highly recommended. Internet bandwidth is a limited and valued resource. Any activity that places unnecessary strain on the valuable resource is prohibited in the school. (Downloading or uploading music, videos, movies files, accessing files, etc.)

Policy Statement

A) Moral Responsibility

It's a moral responsibility of this student and staff member to use IT infrastructure ethically and utilize these resources for growth of the education system in the community. As a whole proper use of this infrastructure will help you to keep the system efficient, fast and effective to serve you in a better manner.

B) Computer and Internet use is a Privilege, not a Right

School computers, network and internet services are a privilege and not a right. Unacceptable use or activity may result in suspension or cancellation of privileges as well as additional disciplinary and or legal action.

C) Acceptable Use

Based upon the acceptable use guidelines as outlined in this document, the school will deem what is appropriate and inappropriate use of the system. In addition, the school has the right to place reasonable restrictions on the material you access or post through the system.

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D) Prohibited Use

The user is responsible for his/ her action and activities involving school computers, networks and internet services and for his / her computer files, passwords and accounts. Example of an acceptable uses that are expressly prohibited include that or not limited to the following:

D1) Accessing Inappropriate Material

Accessing, submitting, posting publishing, forwarding, downloading, scanning or displaying materials that are defamatory, abusive, obscene, vulgar, sexually explicit, sexually, suggestive, threatening, discriminatory, harassing and /or illegal

D2) Illegal Activities

Using the school computers, networks and internet services for any illegal activity or activity that violates other school policies, procedures and /or school rules, modifying altering system setting or installing software applications or copying files to or from external devices such as pen drive, external hard disk, CD, DVD, mobile phone, memory stick, MP3 player without taking written permission from the respective computer teacher or hardware engineer is strictly prohibited.

D3) Violating Copyrights

Copying and downloading copyrighted materials without the owner's permission or any other activities that while it's other school committee policy regarding copyright material.

D4) Plagiarism

Representing one's own work for any material obtained on the internet such as presentation, Project Report, article etc. When internet services are used in a student's work, the author publishers in the website must be acknowledged properly.

D5) Coping Software

Copying or downloading or using software without the authorization of the system administrator

D6) Non-School Related Uses

Using the school's computer networks internet service for non-school related purposes such as Private financial gain, commercial advertising or solicitation purposes.

D7) Misuse of Password/ Unauthorized Access

Any such incident will be liable to disciplinary action.

D8) Excessive Internet Use

 Limits will be enforced on a student to access the school internet. Use of service to the point with the student access will be revoked until cleared by this system administrator or principal

OPEN-SOURCE INITIATIVE

The school encourages open-source initiative and suggests maximum use of open-A source software such as Linux OS, Google Chrome browser, LibreOffice, open office pencil, 2-D scratch, tux paint etc.

Principal
Sparsh Global School

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